



# TOWN OF HUACHUCA CITY

*The Sunset City*

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

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## HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00<sup>PM</sup> THURSDAY, APRIL 28, 2016

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

### Present:

Mayor: Ken Taylor

Mayor Pro-Tem: David A. Perry

Council Members: Johann Wallace  
Christy Hirshberg  
Anna Gonzales  
Walter Welsch  
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

### Absent:

- C. Approval of Minutes from the Regular Council Meeting held on April 14, 2016, as well as the Minutes of the Executive Session.

Motion made by *Mayor Taylor* to open for discussion and/or action to approve the Minutes from the Regular Council Meeting held on April 14, 2016, as well as the Minutes of the Executive Session, seconded by *Councilmember Hirshberg*.

Motion made by *Mayor Taylor* to approve the minutes, seconded by *Hirshberg*.

5-0 Motion Carried

Councilmembers Johnson and Welsch abstained

- D. Call to the Public [3 minute limit] Agenda Items Only. (See below) None
- E. Reports by Council Members and Officers:

1. ***Councilmember Welsch - Library/Senior Center-*** Council Member Welsch stated he has personally changed was to have Director Norris will attend the first meeting of the month to give her report.
2. ***Councilmember Johann-Wallace-Planning and Zoning-*** Councilmember Wallace reported we are still looking for members and the next meeting will be held on May 4.
3. ***Council Member Hirshberg-Parks and Recreation-*** Council Member Hirshberg reported that their first meeting was very productive and they voted on the chairman who will be Craig Smith and co-chair is Diane Hildebrandt. The Commission is planning on having games and prizes along with a cake walk; we also are having a dunk tank. The commission is also planning for game night to start around the end of July. This will be at 5:30 p.m on the first Thursday of the month. Summer Splash is on its way and you can still sign up at the Library. Also, we are planning the yard and craft fair.
4. ***Councilmember Johnson - Public Safety-*** Chief Grey said we made a few arrest this week and had one dead body. The Arizona Rangers will be helping the city out with security during events. Bob Chapman reported that the Rangers attended the Bike Rodeo and we set up a tent. Today's Rangers help out local and state police. We are working on a MOU for Huachuca City to participate in all events. Mr. Chapman is volunteering for council meetings. Chief Grey mentioned that we will have to put up a metal detector some time soon. Deputy Thies stated the animal shelter meet and greet is just about finished. Deputy Thies said that Officer Glowacki will be back at city hall and on patrol; he has moved Nicki Haines to Supervisor of the animal shelter. Ms. Haines thanked the police department for promoting her to supervisor. Ms. Haines said they are full but adoptions are coming in.
5. ***Mayor Pro Tem Perry - Public Works-*** Mayor Pro Tem Perry reported that we have had six (6) days of high winds that caused refuse to blow. We will be having inmates helping pick up refuse. There has been a problem at the prison so we didn't get any inmates for three days. In your packet you will see that we have some curb and gutters work to attend to.
6. ***Councilmember Gonzales - Finance-*** Councilmember Gonzales reported she has been reading the audit. She also wanted to thank Clerk Mitchell for going out to bid on a CPA firm.
7. ***Mayor Taylor -*** Mayor Taylor reported that part of his job as mayor is to watch the resolution with the League of Cities and Towns. They have discussed the Hurf Funds and they have dropped tremendously. Mayor Taylor wanted to express his gratitude for the police department they are doing a great job.
8. ***Tammy Mitchell - Town Clerk's/Administrator Report-*** Clerk Mitchell reported the bids are coming in for the curb and tree removal. Also, she is having a duck pond for the little kids for the 4<sup>th</sup> of July.

**F. Unfinished Business: None**

**G. New Business:**

1. **Discussion and/or Action [Mayor Taylor]: For a Special Assessment or Other Fundraising Mechanism to Pay for a Fire Truck and Related Equipment.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*.

**Motion** made by *Mayor Taylor* to direct staff into researching the best options and legal requirements, seconded by Councilmember Gonzales.

2. **Discussion and/or Action [Mayor Pro Tem Perry]: Insurance Service Office [“ISO”] Inspections of the Town’s Fire Department and Potential Impact on the Department’s Fire Suppression Rating.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*. After further discussion the council would like staff to look into purchasing or getting grants for a fire truck.

**No Action**

3. **Discussion and/or Action [Mayor Pro Tem Perry]: Proposal to Declare Old Tractor Trailer as Surplus Property and to Authorize its Disposal.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*.

**Motion** made by *Mayor Taylor* to declare the Old Tractor Trailer as Surplus Property and Authorize its disposal, **seconded** by *Councilmember Johnson*.

**7-0 Motion Carried**

4. **Discussion and/or Action [Mayor Taylor]: Engaging Steve Haymore CPA, PC, to Provide Accounting and Related Services for the Town.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Gonzales*.

**Motion** made by *Mayor Taylor* to engage Steve Haymore CPA, PC to provide accounting and related services, **seconded** by *Councilmember Hirshberg*.

**7-0 Motion Carried**

5. **Discussion and/or Action [Town Clerk]: Scheduling the Truth in Taxation Public Hearing, Pursuant to A.R.S. Section 42-17107, for Consideration of an Increase in the Tax Levy with the Adoption of the 2016-17 Fiscal Year Budget.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Gonzales*

**Motion** made by *Mayor Taylor* to approve the scheduling as accordance with the flyer, **seconded** by *Councilmember Hirshberg*.

**7-0 Motion Carried**

6. **Discussion and/or Action [Mayor Taylor]: Ordinance 2016-18 Read by Title Only, First Reading of Ordinance 2016-18-AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AMENDING THE TOWN CODE, TITLE 2, CHAPTER 2.85 “TOWN FACILITY USE POLICY,” SECTION 2.85.060 “RULES AND REGULATIONS,” TO ALLOW FOR CONSUMPTION OF ALCOHOL AT TOWN PARKS, AND IN THE COMMUNITY CENTER, UPON APPLICATION AND APPROVAL OF THE MAYOR AND COUNCIL.**

**Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Gonzales*.

7. **Discussion and/or Action [Mayor Taylor]: Approval of Resolution No. 2016-15 AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA STATE FORESTER FOR COOPERATION IN FIGHTING FIRES.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Gonzales*

Motion made by *Mayor Taylor* to approve Resolution 2016-15, seconded by *Councilmember Johnson*

7-0 Motion Carried

8. **Discussion and/or Action [Mayor Taylor]: Placing Police Chief Dennis Grey on Administrative Leave Pending his Application for Medical Retirement. The Council May Wish to Convene in Executive [Closed] Session, Pursuant to A.R.S. 38-431.03 (A) (1), (3) & (4), for Discussion Concerning this Item, and for Consultation with the Attorney of the Council for Legal Advice.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Perry*

Motion made by *Mayor Taylor* to place Police Chief Dennis Grey on Administrative Leave, seconded by *Councilmember Wallace*

9. **Discussion and/or Action [Mayor Taylor]: The Council May Wish to Convene in Executive [Closed] Session, Pursuant to A.R.S. 38-431.03 (A) (1), (3) & (4), for Discussion Concerning this Item, and for Consultation with the Attorney of the Council for Legal Advice.**

Motion made by *Mayor Taylor* to convene into Executive Session, seconded by *Councilmember Hirshberg*

7-0 Motion Carried

Motion made by *Mayor Taylor* to close the Executive Session, seconded by *Councilmember Johnson*

7-0 Motion Carried

10. **Discussion and/or Action [Mayor Taylor]: Promoting Assistant Police Chief Jim Thies to Acting Police Chief.”**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*.

Motion made by *Mayor Taylor* to Promote Assistant Police Chief Jim Thies to Acting Police Chief, seconded by *Mayor Pro Tem Perry*.

7-0 Motion Carried

- H. **Payment Approval Report in the amount of \$75,065.59**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Gonzales*.

Motion made by *Mayor Taylor* to approve the payment of \$75,065.59, seconded by *Councilmember Johnson*.

7-0 Motion Carried

- I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

None

- J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda.**

1. Discussion and/or Action [Councilmember Johnson]: Security of the Town Buildings

- K. **Adjournment:**

Motion made by *Mayor Taylor* to adjourn, seconded by *Councilmember Johnson*  
Adjourned at 8:45 p.m. 7-0 motion Carried

Approved by Mayor Taylor on May 12, 2016

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Mayor, Kenneth Taylor

Attest: \_\_\_\_\_  
Town Clerk Tammy J. Mitchell, MMC

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on April 28, 2016. I further certify that the meeting was duly called, and a quorum was present.

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Tammy J. Mitchell, MMC, Town Clerk/Administrator